



# Solicitation **COVER SHEET**

## SIDENTIFICATION

Number	RFP 8600 CTE3010
Title	Grey Rock Golf and Tennis Management Services
Summary	Qualified Management Agreement(QMA) for the Management and Operation Services of the Grey Rock golf course facility
Type	Request for Proposals (RFP)
Version (Addenda)	3

## AUTHORIZED CONTACT PERSONS

Primary	Cyrenthia Ellis, Procurement Manager; (512) 974-1709; Cyrenthia.Ellis@austintexas.gov
Secondary	Didi Broniszewski, Procurement Specialist III; (512) 974-9382; Didi.Broniszewski@austintexas.gov
Subcontractor Questions	Small Minority Business Resources Department; (512) 974-7600; SMBRComplianceDocuments@austintexas.gov
Notes	See Solicitation Instructions, 3.1 Authorized Contact Persons.

## IMPORTANT DATES

### OFFERS DUE

Date and Time	Tuesday, July 27, 2021 at 2:00 PM CST
Notes	See Solicitation Instructions, 5 Offer Submission. Electronic submittal preferred

### OFFER OPENING

Date and Time	Tuesday, July 27, 2021 at 3:00 PM CST
Notes	See Solicitation Instructions, 5 Offer Submission.

### QUESTIONS DUE

Date and Time	Thursday, July 15, 2021 before 5:00 PM CST
Submission Method	Email Only

Notes	See Solicitation Instructions, 3.2 Questions.
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**SITE VISIT**

Date and Time	Tuesday, July 20, 2021 at 9:00 AM CST
Mandatory (Yes/No)	No
Location	Grey Rock Golf Pavilion
Address	7401 TX-45, Austin, TX 78739

**PRE-OFFER CONFERENCE**

Conference (Yes/No)	Yes
Mandatory (Yes/No)	NO
Date and Time	Thursday, July 8, 2021 at 9:30 AM
Location	<p>Microsoft Teams meeting</p> <p><b>Join on your computer or mobile app</b></p> <p><a href="#">Click here to join the meeting</a></p> <p><b>Or call in (audio only)</b></p> <p><a href="#">+1 512-831-7858,,603019129#</a> United States, Austin</p> <p>Phone Conference ID: 603 019 129#</p>
Notes	<p>If you encounter problems the day of the meeting, please email Didi Broniszewski at <a href="mailto:Didi.Broniszewski@austintexas.gov">Didi.Broniszewski@austintexas.gov</a> or call 512-974-9382</p>

**PUBLISHED**

Date	Wednesday, June 30, 2021
Available Online	<a href="https://www.austintexas.gov/financeonline/account_services/solicitation/solicitations.cfm">https://www.austintexas.gov/financeonline/account_services/solicitation/solicitations.cfm</a>

**SOLICITATION DOCUMENTS**

Document name	Pages	Date
<b><u>Solicitation Packet – GMA 8600 CTE3010 Includes the following:</u></b>		
<u>Solicitation Cover Sheet</u>	3	7/23/2021
<u>Solicitation Instructions</u>	10	6/29/2021
<u>Terms and Conditions</u>	27	6/29/2021
<u>Scope of Work</u>	10	6/29/2021

<u>SDVBE Preference Form - <b>Complete and return</b></u>	1	6/29/2021
<u>Offer and Certifications – GMA 8600 CTE3010 – <b>Complete and return</b></u>	15	6/29/2021
<u>Attachment 1 – Living Wage-<b>Complete and return</b></u>	1	6/29/2021
Attachment A – Drawing of Golf Course Premises	1	6/29/2021
Attachment B – Criminal Background Investigation(CBI) Memo	2	10/7/2019
Attachment C – Golf Operations Manual	24	6/29/2021
Attachment D –Guidelines: Donating and Handling Surplus Foods	18	6/29/2021

## NIGP CODES

## COMMODITY CODES

Code	Description
96115	Concessions, Catering, Vending: Mobile and Station